

Audit and Best Value Scrutiny Committee Work programme at a glance

Issue 6: March 2010

Please note that this list is correct at the time of writing but may be subject to change. The order in which items are listed does not necessarily reflect the order they will appear on the final agenda for the meeting.

Issue	Objectives and summary	People giving evidence
Standing items appearing regularly at committee		
Scrutiny work programme	<p>This is where new ideas and suggestions for scrutiny projects will appear whilst awaiting a decision to how to deal with them:</p> <ul style="list-style-type: none"> • Place Survey: outcomes and analysis requested when available. • Costs of agency staff: costs of employing agency staff and consultants: To establish a scrutiny review board to meet in April/May 2010 to undertake a mini scrutiny review. 	Committee Chairman / Paul Dean, Scrutiny Manager
The Council's Forward Plan	The Council's Forward Plan is included on each committee agenda to enable Members to identify relevant issues for scrutiny. Options for handling issues include: briefing paper request; item on a future scrutiny committee agenda to consider specific questions; or an in-depth scrutiny review.	

Quarterly Performance Monitoring reports against the Council Plan	The report provides a summary of the Council's performance covering activity within the committee's terms of reference. Key service targets assessed as 'amber' or 'red' are included in the report: <ul style="list-style-type: none"> • 'Amber' (where there is concern about the likelihood of achieving the performance measure by the end of the year) together with recommendations for action • 'Red' (where the performance measure is assessed as inappropriate or unachievable). 	Various officers as required
Internal Audit Progress Reports	Summary of quarterly key audit findings, highlighting significant control issues and reporting on delivery of the audit plan and internal audit services' performance against performance indicators.	Duncan Savage, Assistant Director (Corporate Resources - Audit)
Strategic risk monitoring log	Provides a chief officer view of the strategic risks facing the authority.	Rawdon Philips, Insurance and Risk Manager (Corporate Resources)

3 March 2010		
Reconciling policy and resources (RPR)	Update on outcomes from the 2009/10 process and lessons to take forward.	Paul Dean, Scrutiny Manager
Build East Sussex	A presentation on the outcomes of this initiative so far which is designed to develop the construction supply chain within the region by helping small and medium sized businesses in the construction industry to gear up to develop.	John Morris (Assistant Director Property)
Audit and Inspection Annual Letter	Sets out the Relationship Manager's overall view of the Council's performance, including the CPA Direction of Travel Assessment, overall CPA scores and results of assessments and inspections by other bodies e.g. Commission for Social Care Inspection (CSCI) and Ofsted.	Representatives from PKF, the Audit Commission / Duncan Savage, Assistant Director (Corporate Resources - Audit)
Effectiveness of the Audit	Biennial self assessment of Committee's effectiveness in its audit role	Chair of the Committee / Duncan

Committee	drawing on the best practice issued by CIPFA	Savage
Audit of Home to School Transport – budget management	To consider how the implementation of seven audit recommendations is being taken forward in respect of home to school transport; in particular how demand for the service and the forecast overspend are being managed. (The Committee noted that Audit had given a partial assurance rating for the system of controls in place, and noted that seven recommendations were made within a formal action plan).	Joint response from Transport and Environment and Children's Services
Putting People First – Adult Social Care	To consider an overview of progress with risk management and ensuring that appropriate processes and controls are in place. (The Committee noted the high risk/high impact entry in the risk log at its meeting on 18 November 2009 regarding the transfer from NHS to ESCC of responsibility and funds for commissioning adult learning disability services.)	David Liley, 'Putting People First' Programme Manager
Compensation claims against the County Council	To report on the scrutiny review Boards deliberations on the cost effectiveness of alternative methods of processing claims; achieving optimum balance between prevention and meeting claims.	Chairman of the Committee
2 June 2010		
Internal Audit Strategy 2010/11 and Annual Plan	Sets out the internal audit strategy, including key themes and detailed coverage across departments for the year ahead.	Duncan Savage, Assistant Director (Corporate Resources - Audit)
Internal Audit Services – Annual Report and Opinion	Gives an overall opinion on the Council's framework of internal control; summarises key audit findings and performance against key indicators.	Duncan Savage, Assistant Director (Corporate Resources - Audit)
External Audit and Inspection Plan 2010/11	Sets out audit and inspection work to be carried out by Council's external auditors.	Richard Bint, Stuart Frith (PKF), Sandra Prail (Audit Commission), Duncan Savage, Assistant

		Director (Corporate Resources - Audit)
Monitoring Officer's Annual Review of the Corporate Governance Framework	Sets out an assessment of the effectiveness of the Council's governance arrangements and includes an improvement plan for the coming year, and the corporate assurance statement which will form part of the statement of accounts.	Andrew Ogden, Director of Law and Personnel
Payment of invoices	Update report on progress against the target.	
Scrutiny review of procurement with SMEs	Six month monitoring report on progress with the recommendations	
1 September 2010		
Reconciling policy and resources (RPR)	To comment on the 2009/10 policy steers for Strategic Management & Economic Development and Corporate Resources in time for Cabinet to update the policy steers in October 2010.	Chief Executive / Director of Corporate Resources
The Council's Statement of Accounts / Annual Governance Report	Audit and Best Value Scrutiny Committee has a responsibility to review the accounts and the external auditor's Annual Governance Report prior to approval by the Governance Committee.	Duncan Savage / (Corporate Resources)
Risk Management Annual report	Provides: an assessment of the adequacy of risk management arrangements; planned improvements for the year ahead; and an update on the strategic risk log.	Rawdon Philips, Insurance and Risk Manager (Corporate Resources)
10 November 2010		

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Acronyms / Glossary

RPR Reconciling Policy and Resources

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